

AGENDA
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
SAMPSON G. SMITH SCHOOL - CAFETERIA
SEPTEMBER 27, 2012 – 7:30 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Student Liaisons
Samantha Connell
Niti Patel

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Ms. Gail Reichg, Director of Personnel
Ms. Pamela R. Horn, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 25, 2012 and September 20, 2012. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the implementation of rigorous curriculum aligned to the 2009 NJCCC and Common Core Standards, as evidenced by grade-level performance and student growth as measured by multiple measures.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school-based websites and other media and to increase public engagement in the District through increased collaboration with the community.*

SAFETY AND SECURITY: *To continue the District's efforts to improve the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, develop a building program that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next five years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education and identify potential future buildings to support this paradigm shift.*

- I. **Superintendent's Report**
- II. **Board President's Report**
- III. **Action to Adopt the Agenda**

Moved:

Seconded:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

- IV. **Committee / Liaison Reports**
- V. **Comments From The Public** *(5 minutes per speaker - any topic)*
- VI. **Board Member Remarks**
- VII. **New Business**

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| M-1 Minutes of Board Meetings |
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Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

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| a. | September 10, 2012 | Special | Exhibit M-1.a |
| b. | September 10, 2012 | Confidential | Exhibit M-1.b |
| c. | September 13, 2012 | Regular | Exhibit M-1.c |
| d. | September 13, 2012 | Confidential | Exhibit M-1.d |

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

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| Administration |
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A-1 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-2 National Principals Month - October 2012

Moved:

Seconded:

WHEREAS, schools inspire the next generation of professionals, political leaders, artists, educators, and others who contribute to a healthy and prosperous society; and

WHEREAS, principals are responsible for providing instructional leadership and professional management in our schools; and

WHEREAS, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives and ensure high quality instruction; and

WHEREAS, principals are dedicated to their students' ongoing academic and intellectual development. Principals work to provide a positive support system to empower their students and to give them the right tools they need to succeed; and

WHEREAS, principals are responsible for the safety of their students and staff and the security of the school; and

WHEREAS, principals maintain student discipline carrying out a philosophy of discipline that includes setting high standards, providing the support students need, and demanding the best of them; and

WHEREAS, principals are key to implementing state and federal education reforms in New Jersey; and

WHEREAS, principals lead the way in making schools accountable to students, parents, the community and other stakeholders. Each principal is responsible for fostering a dynamic partnership between the community and the school in order to create a positive learning environment for students; and

WHEREAS, the month of October 2012 has been declared "National Principals Month" and is dedicated to recognizing the significant contributions of our nation's principals and the enthusiasm they have for providing quality educational experiences and guidance to their students; and

WHEREAS, the Franklin Township Board of Education recognizes and appreciates the skills, dedication, and commitment of the principals of the Franklin Township Public Schools and the challenges they face daily; now therefore be it

RESOLVED, that the Franklin Township Board of Education recognizes and commends the principals of Franklin Township Public Schools for their continued service to our children.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-3 Accept Donation

Moved:

Seconded:

Accept, with appreciation, the following donation:

A donation of \$1,000.00 from Elizabeth Avenue School PTO to be applied to landscaping for the school grounds.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

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| Business |
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B-1 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$7,959,014.21 identified in the bills list.
(Exhibit B-1.a)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-2 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No. 2 for the 2012-2013 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-3 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (August)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (July & August)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (July & August)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (August)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-4 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2.11(c)4 we certify that as of August 31, 2012 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-5 Contract Approvals *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. An agreement with GenPsych, Bridgewater, NJ to provide bedside instruction for hospitalized students during the 2012-2013 school year, as detailed in Exhibit B-5.a attached hereto and made part of the minutes. Not to exceed \$8,000.
- b. An agreement with Maxim Healthcare Services, North Brunswick, NJ to provide nursing services for one student for the 2012-2013 school year, as detailed in Exhibit B-5.b attached hereto and made part of the minutes. Not to exceed \$70,000.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Curriculum and Instruction**C-1 Out of District Students, School Year 2012-2013**

Moved:

Seconded:

Approve out of district placements for students, as detailed in Exhibit C-1 attached hereto and made part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-2 Field Trip Application (Involving overnight, over 150 miles or air travel)

Moved:

Seconded:

Franklin High School Keyboard Ensemble/AP Music Theory will travel to New York City and tour Steinway Hall, Radio City Music Hall, a piano recital at Carnegie Hall, Dialogues des Carmelites at the Met and a Broadway show from May 3 - 5, 2013, as detailed in Exhibit C-2 attached hereto and made part of the minutes. No expense to the District.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-3 Professional Service

Moved:

Seconded:

A consulting service agreement with The Danielson Group, Princeton, New Jersey, to provide workshops on Introduction to the Framework and Observation Skills to administrators and Introduction to the Framework for teachers in an amount not to exceed \$59,751 – LEA funded. *This resolution was previously approved at the April 26, 2012 board meeting, with the funding source from Title I.*

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-4 Acceptance of Grant

Moved:

Seconded:

Participate in and accept the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education discretionary grant program with Hunterdon County Educational Services Commission (lead agency) in the amount of \$35,340 for the 2012-2013 school year, as detailed in Exhibit C-4, attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-5 Approval of Corrective Action Plan

Moved:

Seconded:

Approve a corrective action plan for the remediation of recommendations noted in the Office of Fiscal Accountability and Compliance (OFAC) review of the Franklin Township Board of Education's Elementary and Secondary Education (ESEA), Education Jobs Act of 2010 (Ed Jobs) and the Individuals with Disabilities Education Act (IDEA) programs for the period of July 1, 2010 through May 31, 2012, as detailed in Exhibit C-5 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

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| Personnel |
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P-1 Personnel Report No. 7, dated September 27, 2012

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 7, as detailed in Exhibit P-1 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

P-2 Salary Allocations

Moved:

Seconded:

Approve final revised salary allocations for the 2012-2013 school year as identified in Exhibit P-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

VIII. Comments From The Public *(5 minutes per speaker–any topic)*

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session *(if deemed necessary)***

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Returned to open session at _____ p.m.

IX. Adjournment 10:00 P.M. *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown